## Attachment F

CERTIFICATION LETTER – A <u>copy</u> of this letter and a <u>copy</u> of the Magnetic Tape Transmittal Form must accompany your certification tape and be sent to: Computer Sciences Corporation, Attn: FFEL Tape Librarian, 71 Deerfield Lane, 2<sup>nd</sup> Floor, Meriden, CT 06450.

A <u>copy</u> of this letter and the <u>original</u> Magnetic Tape Transmittal Form must be sent to Greenville, TX, at the address indicated below.

The <u>original certification letter</u> must be sent to Sandra McCullough at the Washington, D.C. address noted at the end of the letter.

U.S. Department of Education Guaranty Agency Processing P.O. Box 4137 Greenville, TX 75403-4137

## Dear Colleague:

Enclosed is a tape identifying certain student loan obligations with regard to which the Agency certifies the following:

- (1) At least 65 days before this date, the Agency mailed to the borrower written notice, in the form prescribed in the agreement with ED, of ED's intent to collect the borrower's student loan obligation by offset. This notice was mailed to the borrower on each of these obligations at the address contained in this Agency's records corrected, as needed, by information from one or more of the following sources: IRS taxpayer return information, current address information from State agencies that administer revenue laws, or motor vehicle registration or operation laws; or current address information secured from commercial skip tracing services. In cases where an IRS address was not used the Agency certifies that no obligation is certified for offset on which the borrower's notice was returned by the U.S. Postal Service as undeliverable.
- (2) The Agency has made available records regarding the obligations, and has completed a review of any objections received from the borrower regarding the legal enforceability and past-due status of the obligation, for each borrower who requested either of these actions in accordance with ED regulations.

- (3) The Agency has considered any timely request submitted by the borrower after the date of the notice, to enter into a repayment agreement, and has determined either that the borrower did not agree to terms acceptable to the Agency, or that the borrower after agreeing to such terms did not comply with them.
- (4) The Agency has considered any evidence or argument submitted by the borrower pursuant to a timely request for administrative review of legal enforceability and past-due status of any obligation identified on this tape; has determined in accordance with the terms of the Appendix that the obligation as described on this tape is past-due and legally enforceable; and has not received from the borrower a timely request for review of that determination by an ED official.
- (5) The Agency has not determined, through the date of this certification, that information submitted by the borrower in an untimely manner, or otherwise received by the agency, shows that the debt is not past-due or not legally enforceable.
- (6) The Agency has reported each of these debts to a consumer reporting agency (credit bureau), as required by ED and IRS regulations, unless the debt is too old to be reported or is less than \$100.

The Agency agrees that if, after the date of this certification, it determines that any obligation included on the enclosed tape (a) does not meet Internal Revenue Service master file matching requirements, (b) is canceled or discharged on grounds of the death, disability, or bankruptcy of the borrower, or (c) is barred from collection by offset because the automatic stay in bankruptcy is in effect, the agency will promptly notify ED in accordance with the terms of the Appendix, and remove the obligation from the offset program.

Signature Name and Title of Agency Official

## Enclosure

cc: Federal Student Aid
Borrower Services – Collections Management
ATTN: Sandra McCullough
830 First Street, NE
Fourth Floor, Room 041A1
Washington, DC 20002-5320